

Documents Checklist		
Premises Type	Below 80 KW / Non-Scheme	Above 80 / Scheme
<b>New Connection/Additional Meter</b>		
<b>Residential</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Nearest or existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner)	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Nearest or existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) SITE / Layout Plan Approved Building Plan along with Covering letter
<b>Commercial</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Nearest or existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) NTN Certificate/ATL	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Nearest or existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) SITE/ Layout Plan Approved Building Plan along with Covering letter NTN Certificate/ATL
<b>Industry</b>	Valid CNIC of the applicant Company Authorisation letter on company letterhead / employee card/visting card for authorised/Nominated Person along with his/her valid CNIC Ownership Document (only for leased area) List of Machinery on Rs 100 stamp paper or Company letter head Valid Trade License/NOC from Ind Association NTN Certificate/ATL Industrial Undertaking Valid CNICs of two witnesses Nearest or existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner)	<b>Above 40 /Scheme Case</b> <b>Mandatory documents</b> Valid CNIC of the applicant Company Authorisation letter on company letterhead/employee card/visiting card for authorised/Nominated Person along with his/her valid CNIC Ownership Document (only for leased area) List of Machinery on Rs 100 stamp paper or Company letter head Valid Trade License/NOC from Ind Association  <b>Non-Mandatory documents</b> NTN Certificate/ATL Industrial Undertaking Valid CNICs of two witnesses Nearest or existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner)
<b>Agriculture</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Nearest or existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) List of Machinery on Rs.100 Stamp paper (duly attested by notary public or oath commissioner)r	<b>Above 15/ Scheme Case</b> Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Nearest or existing last paid bill Aasaan meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) List of Machinery on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) SITE/Layout Plan

Premises Type	Below 80 KW / Non-Scheme	Above 80 / Scheme
<b>Load Extension</b>		
<b>Residential</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner)	Valid CNIC of the applicant Valid CNICs of two witnesses Existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) Approved Building plan with covering letter of concerned authority only for Multi-storey cases <b>Note:</b> (Change of Name is mandatory if name on the existing bill differs from the name of the applicant.)
<b>Commercial</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Existing last paid bill Aasaan Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) Company Authorisation letter on company letterhead/employee card/visiting card for authorised/Nominated Person along with his/her valid CNIC (in company cases) NTN Certificate/ATL	Valid CNIC of the applicant Valid CNICs of two witnesses Existing last paid bill Aasaan Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) Approved Building plan with covering letter of concerned authority only for Multi-storey cases NTN Certificate/ATL List of Machinery (on a Rs.100 stamp paper duly attested by a Notary public) (only and pump) Company Authorisation letter on company letterhead/employee card/visiting card for authorised/Nominated Person along with his/her valid CNIC (in company cases) <b>Note:</b> (Change of Name is mandatory if name on the existing bill differs from the name of the applicant.)
<b>Industry</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) NTN Certificate/ATL List of Machinery (on a Rs.100 stamp paper duly attested by a Notary public) Company Authorisation letter on company letterhead for authorised/Nominated Person	<b>Above 40 /Scheme Case</b>  <b>Mandatory doc</b> Request on Company Letter Head on attached format (applicable for industry) Existing last paid bill  <b>Non-Mandatory doc</b> NTN Certificate/ATL <b>Note:</b> (Change of Name is mandatory if name on the existing bill differs from the name of the applicant.)
<b>Temporary Connection</b>		
<b>Residential / Commercial / Industry / Agriculture</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Nearest or existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) NOC of relevant agencies/authorities ( EIK /Society/ CBC/ DHA etc.) - NTN Certificate (For Commercial & Industry) Company Authorisation letter on company letterhead/employee card/visiting card for authorised/Nominated Person along with his/her valid CNIC (in company cases)	<b>Above 25 /Scheme Case</b>  Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Nearest or existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) NOC of relevant agencies/authorities (Society/ CBC/EIK/ DHA etc.) - NTN Certificate (For Commercial & Industry) SITE/Layout Plan Approved Building Plan along with Covering letter/Undertaking for submission of ABP OR Undertaking for submission in three months of connection Company Authorisation letter on company letterhead/employee card/visiting card for authorised/Nominated Person along with his/her valid CNIC (for Company cases)

Premises Type	Below 80 KW / Non-Scheme	Above 80 / Scheme
---------------	--------------------------	-------------------

<b>Load Regularization</b>		
<b>Agriculture</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) List of Machinery (on a Rs.100 stamp paper duly attested by a Notary public)	<b>Above 15/ Scheme Case</b>  Valid CNIC of the applicant Valid CNICs of two witnesses Existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) List of Machinery (on a Rs.100 stamp paper duly attested by a Notary public) SITE/Layout Plan <b>Note:</b> <i>(Change of Name is mandatory if name on the existing bill differs from the name of the applicant.)</i>
<b>Residential / Commercial /</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) NTN Certificate/ATL (For Commercial & Industrial) LR Notice served by K.E	Valid CNIC of the applicant Valid CNICs of two witnesses Existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) Approved Building plan with covering letter of concerned authority only for Multi-storey cases NTN Certificate/ATL List of Machinery (on a Rs.100 stamp paper duly attested by a Notary public) (only for petrol pump) <b>Note:</b> <i>(Change of Name is mandatory if name on the existing bill differs from the name of the applicant.)</i>
<b>Industry</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) NTN Certificate/ATL (For Commercial & Industrial) LR Notice served by K.E	<b>Above 40 /Scheme Case</b>  <b>Mandatory doc</b> Request on Company Letter Head on attached format (applicable for industry) LR Notice served by K.E <b>Non-Mandatory doc</b> Existing last paid bill NTN Certificate/ATL  <b>Note:</b> <i>(Change of Name is mandatory if name on the existing bill differs from the name of the applicant.)</i>
<b>Reinforcement</b>		
<b>Residential / Commercial</b>	Valid CNIC of the applicant Valid CNICs of two witnesses Ownership Document (only for leased area) Existing last paid bill Aasaan Meter Undertaking on Rs.100 Stamp paper (duly attested by notary public or oath commissioner) NTN Certificate/ATL (For Commercial)	

<b>Documents requirements for Test Form submission (Residential / Commercial / Industrial / Agriculture)</b>	
<b>Mandatory Documents requirements</b>	<b>Additional Documents Requirements</b>
Paid estimate &SD invoices Valid EIK license copy of Electrical Contractor Work Commencement Report Power contract undertaking on Rs. 100/Stamp paper	Challan required (commercial case) Fitness Certificate (Industrial Case) Power Factor Improvement Plant undertaking on 100 Rs/ stamp paper (Industrial cases)